

CITY OF RENO
DOWNTOWN POLICE SPECIAL ASSESSMENT DISTRICT
ADVISORY COMMITTEE

MINUTES
February 18, 2015

Members

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Par Tolles (954.2886, ptolles@basin-street.com)

I. ROLL CALL

Chairman Steve Foster called the meeting to order and requested a roll call.

Committee Members Present: Darrell Clifton, Chairman Steve Foster, Jim Gallaway, Greg Landrus, Lieutenant Amy Newman, Chief Marshal Justin Roper, Par Tolles and Deputy Chief Mac Venzon.

Also Present: Sergeant Anthony Elges, Councilmember Paul McKenzie, Deputy City Attorney Rob Bony, Joe Bickett, Roberta Ross, and James Owen.

Absent: Vacant positions (3).

Chairman Foster verified that there was a quorum. This was confirmed.

II. PUBLIC COMMENT – This item is for either public comment on any action item or for any general public comment.

Chairman Foster requested any public comment.

Roberta Ross, owner of Ross Manor Apartments on the corner of West and West 1st Street, informed the group of an incident that occurred Friday night at 1:30 a.m. with 5 Star and their music. The bass shakes the apartments. She has instructed her employees to call her if there are problems so that she can address. The police were called and addressed the issue. The music was turned down. A police report will be filed. Upon leaving, she was surprised by the number of patrol units in the area. It was thought that this could be both good and bad. There was a person on the northwest corner of 2nd and 1st that appeared to have his hands behind him and officers had him on the curb. There were about five patrol units at this location so it appeared to be a big issue. After a few drive-bys, she saw two additional patrol units. Even in this neighborhood with the apartments located by downtown bars, it was surprising to see so many police. She did not

like this situation and even filmed it. Ms. Ross informed the group that she was not saying anything bad about the police and that she was sure they were needed. She goes back to the day that we, as taxpayers, do not have to pay to babysit the bars. Today, while at Starbucks, she spoke about this incident and the number of units downtown to an officer. The officer informed her that it was their understanding that the officers downtown were all on swing shift hours. Ms. Ross requested the definition of swing shift. She thought it was 4:00 p.m. to 12:00 a.m. At one time, she agreed with the majority of the SAD Bike Team time being spent dealing with the bars. Now, she is back to being done with this. She hoped that swing meant that the hours go into the daytime. Now that the SAD has expanded, the whole district should get attention during the day as well as it does at night. The solution to the night is that everyone that is paying should get SAD police out there. It should be during the day and in particular 1:00 p.m. to 11:00 p.m. but it should not be biased due to the bars. It was thought that the bars should beat themselves up and if we have a couple of incidents then we could change the rules and get it squared away. She would like to see a list of how and when the shifts are and what the equability is between bars, residents, and businesses. Deputy Chief Venzon informed the group that the hours of a typical swing shift were 2:00 p.m. to midnight for patrol officers. The SAD officers work 1:00 p.m. to 11:00 p.m. Ms. Ross inquired if they did not work these hours what would their other shift be and if it would be two shifts. When she was on the board, there used to be SAD dayshift and SAD night shift. Deputy Chief Venzon informed the group that for a while we experimented with using SAD officers during a portion of dayshift working from 10:00 a.m. to 8:00 p.m. The team flexes their shift quite often depending on the project but their assigned hours are 1:00 p.m. to 11:00 p.m. We experimented with a dayshift version where one team worked dayshift but this caused there to be no evening coverage. We try for seven day per week coverage as opposed to four days since the team works 4/10 hour days. In response to the volume of calls for service in the SAD, the 1:00 p.m. to 11:00 p.m. shift dictates the resources for this volume. We look at the calls for service volume to assign and allocate personnel. Ms. Ross clarified her frustration with the bars. They seem to be taking away SAD dollars and it does not seem right. Mr. Landrus surmised that the responding officers to this incident were not SAD officers. This was confirmed. Ms. Ross noted that it was a shame that we have to take responsibility for 'bad bar' behavior. Deputy Chief Venzon informed the group that there is patrol deployment, which is divided into three geographic areas of north, south, and central. Central patrol is a geographic area from the freeway south to California routed through the City limits to the Grand Sierra Resort and west to Keystone. You have the patrol deployment of Central teams on all shifts and then you have the Bike Team that works 1:00 p.m. to 11:00 p.m. seven days per week unless flexed to a different shift to work a particular project. You actually have two overlapping downtown teams in terms of coverage from 1:00 p.m. to 11:00 p.m. and the rest of the day is covered by Central patrol. Mr. Gallaway informed the group that he printed out the Downtown Area Comparison for Beats 51 to 54 where it shows the last three years. It was inquired if this included non-Bike Team stats or if they could be included. The other maps show the deployment of the Bike Team but it was thought that this was not a true reflection of what is happening downtown. Could the regular patrol calls in the downtown SAD be included to get a better picture? Deputy Chief Venzon informed the group that Central calls for service could be added and divided from the SAD team. Mr. Gallaway requested that the report be kept as is and the patrol calls that are in the district added. The patrol calls could possibly be another color

on the map. It was thought that this could be accomplished. It was inquired if the patrol calls already showed on the report and if so at what percentage. Deputy Chief Venzon informed the group that the report showed only SAD team activity. It was suggested that the police activity overall for the downtown area be shown.

Chairman Foster inquired if there was additional public comment.

Mr. Tolles inquired if there were initiatives on bars having to pay for calls for service. It was discussed that this has been worked on and that it should be revisited. Deputy City Attorney Bony informed the group that you would encounter legal hurdles when trying to charge for calls for service because the legislature has not given local governments the legal authority to do this. We have seen this with fire department calls for service. We do not have the legal authority to charge for calls for service because people pay taxes for service and you cannot differentiate whom you can charge and whom you cannot. The false alarm charge was inquired about. Deputy City Attorney Bony informed the group that we have the authority to charge for these since this an enhanced level of service. Not everyone chooses to have an alarm. It was discussed that all in the downtown area are paying the SAD fees for enhanced service. Deputy City Attorney Bony informed the group that you were paying for enhanced service but that you cannot charge people. It is more of a broad mix at that point in time. There is no legal authority for specifically charging when police go to a location for a domestic violence call or for a disturbing the peace call. We have talked about this at City Council with other issues and the legal authority just is not there. It was inquired if this was state or federal. It was confirmed that this was state. Ms. Ross suggested that this be something that is looked at over the next few years and see if it is something that can be taken to the legislature. The biggest issue is that a fight that begins in a bar is put out on the street so that it is not in the bar. Deputy Chief Venzon informed the group that there are certain issues where we could use the chronic nuisance laws. At the last Council Meeting, Councilmember Delgado asked about nuisance abatement and how we can work. Alex Woodley is working with Deputy Chief Venzon on a program to utilize the Chronic Nuisance Law that we have on the books through RMC. The problem is if you look at our calls for service and the highest number of calls for service outside the SAD but within the entire city comes from the Grand Sierra, the Eldorado, Circus Circus and CAC. The double-edged sword to that is if we are going to do it, we have to apply it fairly and to not just to the bars. Chairman Foster informed the group that he thought that less people would call if they got charged for each call and it could put innocent people in danger. Things are easier to handle before they get out of control. Mr. Clifton informed the group that the Downtown Alcohol Advisory Committee (DAAC) spent a lot of time talking about this and the conclusion was that it is better to work on issues from a preventive end rather than the response end. We need to get back to the preventive side with programs like the Community Safety and Service Team (CSAST). Alex Woodley was working on some ordinances to address the responsibilities of individual businesses. We should continue on this route. Mr. Clifton suggested that this specific complaint be addressed to CSAST. Mr. Clifton informed the group that the one thing we can do is require bars to have security and require bars to have cue lines. Rather than hitting this from a response side with police, we hit it from the owner's side. These are just examples but they might not be the solution. Ms. Ross informed the group that she was not here to complain about 5 Star but to get brains thinking. If there is something in the other direction, that would be good. Mr.

Gallaway informed the group that we did get Code Enforcement to insist with Shelter's permit they are required to have an additional bouncer outside controlling activity when the nightclub is open. This is just an example for new businesses. It might be something to look back at and say we are going to make this a requirement for you to maintain your license.

III. APPROVAL OF MINUTES (For Possible Action) – December 17, 2014.

Chairman Foster requested a motion to approve December's minutes. Mr. Gallaway made the motion. Mr. Clifton seconded. There being no opposition, the minutes were approved.

IV. MEMBERS AND STAFF REPORTS (The items in this section are not for action and if action is desired the item will be placed on a future agenda and designated "For Possible Action.")

A. Chairman Report – Chairman Steve Foster

- Update on the progress of the Regional Alliance for Downtown (RAD).
- Update on the Nevada Hotel and Lodging Association seminar "Industry Homeland Security and Emergency Preparedness."

Chairman Foster informed the group that the RAD Safe and Clean Committee talked about Sculpture Fest that is happening May 8-9 on ReTrac between the Eldorado and Whitney Peak. At some point, it will move west on the ReTrac area with some inside and some elsewhere.

The RAD also talked about the Downtown Ambassadors. They are cleaning up Virginia Street nicely. After the last rainstorm, Virginia Street was clean as of the next day.

The RAD also talked about the 200 block of Sierra Street where Whitney Peak is putting in a conference center. This is where the old nightclub was. Kings Inn is being remodeled.

The RAD talked about the expansion funds for the district and was interested in knowing what would happen with them.

They talked about the TRAIN fundraiser held on January 26. It was held at Cin Cin in the Eldorado and raised \$3800.00 for TRAIN.

RAD talked about panhandling ideas and will be keeping an eye on the undesirables in downtown. Mr. Landrus informed the group that he has noticed an increase of street performers in front of the Knitting Factory. They are putting their guitar cases out causing people to walk around them to get by. This can be seen on Friday and Saturday afternoons. It was discussed that this could not be enforced if they are not asking for money. Sergeant Elges informed the group that there are laws about impeding the sidewalk but there are no laws for standing and playing the guitar. The artisan law allows for street performers and does not require a permit.

Mr. Tolles informed the group that he has been approached about homeless people around the ice rink and wondered if the police were receiving more calls

on this. Deputy Chief Venzon informed the group that he received an email yesterday in regards to this. Mr. Tolles inquired if there was anything that could be done from a loitering standpoint that allows the ability to enforce more. Mr. Tolles expressed that he would hate to see this become something that would cause the ice rink area to become an unsafe environment where people stop going. Deputy Chief Venzon informed the group that loitering is a tough one. It was thought that the ice rink could exclude the homeless from their property since they are private property. Deputy City Attorney Bony informed the group that with the lease agreement the City has and any contractual agreements that are going on, it is something that could be looked at to see if there is an opportunity for police to take advantage of. Deputy Chief Venzon informed the group that he received the email from Mike Kazmierski with EDawn requesting that someone look into this and develop a plan to address this issue. Lieutenant Newman informed the group that police are frequently on Evans Street dealing with homeless issues that end up around the bus station and the liquor store. Sergeant Elges informed the group that the 4th and Lake/4th and Evans area have some of the highest calls for service. This is based on the bus depot location and does not include the CAC. Deputy City Attorney Bony will check into the trespassing issue in terms of the lease agreement and will get with the criminal deputies since they are the ones that have to prosecute any issued citations.

Fourth and Virginia traffic control was discussed. The Eldorado and the Silver Legacy want the diagonal crosswalk installed. Mr. Landrus informed the group that at one of the meetings he attended recently it was discussed that the crosswalk at 2nd and Virginia would be abandoned if one was installed at 4th and Virginia. It was discussed that to lose the 2nd and Virginia crosswalk would be bad. Mr. Gallaway informed the group that it was thought that this was just being abandoned during the construction of the Virginia Street Bridge.

Chairman Foster informed the group that they also discussed animal control and cleanup mainly at the dog park between 3rd and Commercial. It was thought that the Montage has a retired tenant who cleans this area daily. They will also be providing a bag station in that area. Mr. Bickett informed the group that he also helps with the cleanup and that there have been notices put in the elevators stating that complaints have been received from neighbors in the area regarding Montage residents who have dogs and are not cleaning up after them. It will be an HOA issue at the next board meeting. It was unknown if this was specific to the Montage though since there are other people who use the area. Mr. Landrus inquired if there was a City ordinance that requires cleaning up after pets. Deputy City Attorney Bony did not know but explained that he was a pet owner and cleans up after his pet. Ms. Ross informed the group that there is an ordinance and that Alex Woodley has done some work on it. As a property owner, Ms. Ross spoke about the personal experiences she has had with pet owners in her buildings. Ms. Ross informed the group that some cities do DNA checking as part of their efforts.

Chairman Foster informed the group about a preparedness workshop that occurred in January in Las Vegas. Mr. Clifton informed the group that ASIS is going to sponsor a nightclub security training seminar in May and this could be offered to the bar owners as well. The seminar is really designed for the bigger nightclubs but the local bars might benefit if we can find a way to advertise to them. Mr. Clifton will also work on putting together a preparedness workshop for

Reno.

B. Police Report – Deputy Chief Mac Venzon, Lieutenant Amy Newman, Sergeant Brian Dye, Sergeant Tony Elges

- Update on solutions and on-going enforcement at special assessment district locations.
- Update on the expansion or creation of enforcement programs within the special assessment district.
- Review, explanation, and discussion of three-month downtown area comparison statistics.
- Identification of future Police Report agenda items.

Sergeant Elges informed the group that with some of the expansion funds we are organizing teams of six officers two times a month working various hours (8:00 a.m. to 2:00 p.m.) to hit the more difficult areas along the river and parks. They will have a direct proactive enforcement where they will be enforcing the laws and making sure the area behind the ballpark and along the river is clean. Generally, this will be a proactive assignment to enforce any and every law as they come across them. This will start this weekend and will generally be on Saturdays or Sundays.

Mr. Gallway inquired if Sheriff Chuck Allen has been asked to take on the river assignment. Deputy Chief Venzon informed the group that he did speak with him but that the Sheriff is still in the process of figuring out where he is and what he has going. He also had a conversation with Keep Truckee Meadows Beautiful (KTMB) who is working on a grant program to get a River Ranger back in existence. There are some matching funds that have to come from the City side. He is working with the Parks Department where that position originated to figure out how this could work now. There are some issues as far as making them sworn officers and with what they can and cannot do. Once this is worked through and the capacity of enforcement is worked through, we can move forward. It was inquired if Officer Smith who patrolled the river previously was paid from Parks and Rec. He was not. Deputy Chief Venzon informed the group that the position in question would be a Park Ranger position. KTMB's idea is to have this ranger work the river corridor not exclusive to the City of Reno. This poses other issues when they go past the City limits. This has to be worked through to see what it looks like from a regional standpoint. With the funding available from KTMB and any matching in kind work from the City, this still would not pay for a Category I Police Officer. Mr. Tolles inquired if the extra SAD monies could be on the menu for matching funds. Deputy Chief Venzon did not see why they could not. Ms. Ross informed the group that KTMB had \$50,000 right now that they were looking to have matched. This would be something to take back to RAD and talk about. River patrol is a great idea for using the SAD monies. Officer Smith worked five days per week patrolling the river early in the morning and getting those sleeping along the river to move along. He did a great job cleaning up the area and letting others know how to keep it clean. Deputy Chief Venzon will work with KTMB and let the committee know how it goes.

Mr. Clifton inquired if there was any news on the expenditures. Deputy Chief Venzon informed the group that this is being worked on. Mr. Haffner has previously informed the group on how the budget works with the General Fund augmenting the SAD officers. If you look at this in its entirety, it would be a shortfall but we know that there is a surplus of SAD monies that come in over and

above what they used to be. The questions being worked on are how do we set those funds aside and if we do not spend them all in one fiscal year can they carry over? Deputy Chief Venzon has been talking about how to make this work. One of the things being discussed is the use of a project code so that money is set aside in a project code account allowing it to be accounted for on a regular basis no matter where we are in the fiscal year and not dumped back into the General Fund. Mr. Haffner is working on this to make sure it matches with all the accounting regulations that they operate by. This is where we are at. Short of the increase of patrol and now the possibility to utilize some of the funds for matching funds with the KTMB River Ranger, it was inquired if this was something that the committee wanted Deputy Chief Venzon to take to the Chief. Mr. Clifton requested that these be given as a suggestion to the Chief and allow him to decide what he would like to do.

Mr. Clifton informed the group that another suggestion from RAD was for additional cameras. Sergeant Elges informed the group that they are in the process of installing six more cameras and changing out some of the stationary cameras to Pan-tilt-zoom. This is in process. Too many cameras and you will not know what you are looking at. The six will be a tremendous help. Deputy Chief Venzon explained that these cameras would still dump into the same DVR system so that we have the video to look back at should there be incidents but there is no one monitoring them all day. Mr. Tolles requested clarification that the additional monies were initially set aside for the volunteer corps to be implemented by Chief Pitts but this had not come to fruition. The committee trusts the judgment of the Chief but would like to have input on how the money is spent prior to it being spent. Deputy Chief Venzon informed the group that he would add this to future items so that we can decide on these things.

Mr. Gallaway informed the group that one of the additional items talked about was to have some monies go to TRAIN since they are out of money and they help all in downtown. It was not known if \$10,000.00 or something would make an impact. Chief Marshal Roper informed the group that it would be better to donate monies to Crossroads. Crossroads handles the majority of the work with the housing for the serial inebriants and Washoe County handles the day-to-day PBTs. If donating to the court, they have the Reno Cares Fund set up. Monies to this fund, go to all of Judge Holmes' programs. If just for the panhandlers and serial inebriates downtown, Crossroads is a appropriate program with more bang for the buck. Mr. Gallaway noted that this could be an option if we are not allowed to roll over the monies to next year. This would be a way of helping the SAD with problems in the downtown area. Ms. Ross recommended staying away from these types of suggestions, as they tend to multiply. As a taxpayer within the district, she would be careful on giving these monies to non-profits. She would encourage the committee to not use SAD monies this way as it would set a precedent. Mr. Tolles concurred with this.

C. Financial Report & Expenditures/Revenue – Zac Haffner

- Review, explanation, and discussion of financial reports and tracking of additional revenues due to the expansion as they apply to the Downtown Police Special Assessment District.

Zac Haffner was not present. Mr. Clifton inquired if anyone knew why the financials showed a \$600,000.00 deficit forecasted for fiscal year 2015. It shows forecasted revenues at \$1.4 and

forecasted expenditures at \$2.0. It shows us close to flat year-to-date but not for the forecasted amount through the end of the year. Mr. Clifton informed the group that he was looking at the last column called Amended Budget. Mr. Tolles informed the group that he did not know why there would be a negative at all unless it was due to revenues from the SAD that have further supplemental revenues from the City. Deputy Chief Venzon informed the group that this was correct and would include our prior conversation about supplementing from the General Fund to augment the cost of the SAD team versus the revenue brought in by the SAD. Mr. Clifton informed the group that this is how it is usually explained and that they do not run side-by-side but one has to catch up. It was thought that the last column should equal out by the end of the budget period. Deputy Chief Venzon informed the group that the income generated by the SAD does not match the expense of the officers who occupy the SAD team. This will be verified with Mr. Haffner.

D. Special Events Report – Alexis Hill

- Review, explanation, and discussion of previous and upcoming special events as they apply to the Downtown Police Special Assessment District.

Alexis Hill was not present. Chairman Foster inquired if anyone had any special events going on. Discussion was held that the Leprechaun Crawl was coming up and that the Pajama Crawl was last weekend. These are both smaller events. It was thought that there was a 5K or 10K run along the river in association of the Leprechaun Crawl. Discussion ensued on the events for this timeframe and if whether it was true or not that the crawls were considering starting a crawl with bicycles or might be considering the possibility of a crawl utilizing bicycles. The group was not aware of this.

V. COUNCIL LIAISON REPORT – Councilmember Paul McKenzie

- Update and discussion of actions taken or being considered by City Council.
(The Council Liaison Report may be taken out of order.)

Councilmember McKenzie informed the group that with construction of the Virginia Street Bridge, we are looking at shutting down Virginia Street. There will be conflicts with traffic not being able to go straight through. Council has not decided the exact shut down locations but it could be as far down as 5th Street. The streets would be closed to vehicular traffic. Mr. Gallaway inquired if the cross streets would be available. Councilmember McKenzie informed the group that it has been discussed to leave 4th and 2nd open. Mr. Gallaway informed the group that 1st Street is very important to leave open especially for those who live in the Palladio. It was thought that 1st would be shut down anyway due to the construction. This will occur during two four-week periods.

VI. OLD BUSINESS

2. (For Possible Action): Update, discussion, and possible recommendations to City Council through the City Council Liaison regarding options for improving the perception of the downtown area as it relates to the Downtown Police Special Assessment District. *[On-going item]*

Mr. Clifton informed the group that this item is a PR initiative to advertise the positives occurring with the Bike Team and downtown in general. Occasionally, Deanna Gescheider attends these meetings. She has talked about some YouTube videos and press releases. This item is just to keep this in the top in our minds. We want to promote the good things occurring

in the district. Sergeant Elges informed the group that we have also discussed highlighting some of the services that the CAC provides in hopes of reducing some of the panhandling problems that we have. This would help the visitors and the public know what is available and what is not. We would not stifle someone who wants to give to someone in need but simply inform them of services available. Mr. Clifton inquired if anyone had talked about using the maintenance ambassadors as ambassadors who could hand out pamphlets to people or who could provide people some scripted answers of where to get services or where the movie theater is. This was the original hope. Public Works is in charge of this group with monies coming from the General Fund. This might be another way to get the word out. Deputy Chief Venzon will talk with the Public Works Director John Flansberg and see what if anything can be added to their duties. Mr. Clifton informed the group that the ambassadors were a great group of people. They are helpful and have pointed out issues downtown when necessary. They are concerned and it would be another set of eyes and ears in the downtown area. Deputy Chief Venzon will pass along the good things as well.

3. (For Possible Action): Update, discussion, and possible recommendations to City Council regarding advisory committee membership composition as stated in Reno Municipal Code (RMC) Sec 2.06.110.

Deputy City Attorney Bony informed the group that a one-page draft document had been included in the packets showing changes suggested at a meeting in December regarding the composition of this group. The thought behind these changes was to reevaluate the composition of the committee by encompassing more areas represented in the expansion. Discussion from the December meeting has been incorporated into the advisory committee proposed ordinance. Anything with strikeout language would be removed and anything that is underlined and in italics would be added to the ordinance for the committee. We kept the membership at 11 but mixed it up as to who could be authorized to be on the committee. Some of the changes proposed through the committee were changes to the Downtown Security Directors Association. We would reduce that number and increase the number of liaisons who could serve on the committee. A liaison is defined as a person who does business, owns property, or resides within the district. These were the main changes. Deputy City Attorney Bony asked for feedback from the committee to see if this is the direction the committee wants to go or if there are other suggested changes to the ordinance. The process following a committee vote would be working through Councilmember McKenzie to carry this to City Council for a first and second reading to modify the existing ordinance. Mr. Gallaway informed Deputy City Attorney Bony that there was one line that should have been added stating that the composition included 11 members. Deputy City Attorney Bony informed the group that the wording "This Committee will be comprised of 11 members" could be added. Mr. Gallaway informed the group that the number of Security Officers was not limited but there was a guarantee of at least two seats. Mr. Clifton suggested that the new first line of the last paragraph regarding incomplete terms should be worded as a full term. If they go through the process of applying why not give them a full term rather than completing the full term. In the example, the Director of the Silver Legacy leaves and is in the middle of his four-year term. The new Director comes in and rather than put him in for the two years, put him in for the full term of four years. Deputy City Attorney Bony informed the group that it was thought that the reasoning behind the staggering was so that you have the continual movement of people in and out of the committee. Mr. Gallaway inquired if a motion was needed to consider the revised version and if it could be done at this meeting. Deputy City Attorney Bony informed the group that the impact would be substantial and that he was a big believer of doing this thoughtfully on the front end rather than rushed. He will make the changes by adding the language regarding the 11 people. It was inquired if all present were

comfortable with the reclassification of the positions since we are taking the Downtown Security Directors Association from five positions down to two but we are broadening the composition of the committee to encompass the new demographics that the SAD covers. Deputy Chief Venzon inquired if the group anticipated that we would get the participation out of everyone else. The Security Directors tend to be involved as part of what they do already in their jobs. Would we get the other six members filled? Mr. Clifton informed the group that if we did have enough interested Security Directors (which we do not have right now) we would ask them to apply as business members. Deputy City Attorney Bony informed the group that the six liaisons are people who do business, own property, or reside in the district, which is somewhat broad. As to if, people who are on the committee can make every meeting, this is not known. It was thought that this was written broad enough and that we could think about how we could broaden it even more. Deputy City Attorney Bony informed the group that changes to proposed item #4 could be broadened to include 'or work within the district'? Ms. Ross gave the example of Yesco doing work in downtown Reno. If they are sitting on this board and someone who is, actually paying the assessment is not sitting on the board that would be bad. Deputy City Attorney Bony inquired if we should say 'own or operate a business'? This was affirmed. Ms. Ross informed the group that the other change was that it says Downtown Improvement Association (DIA) and that this is now the Regional Alliance for Downtown (RAD). It was discussed that this was being taken out. Ms. Ross requested that this not be taken out. When she was on the board before, it was comprised of mostly Security Directors and her. At that time, they wanted to take out the DIA. It is now the Regional Alliance for Downtown. They are the ones that started this district. They are the ones where Mr. Tolles spent many hours working on the expansion. This is where this committee comes from and the Regional Alliance for Downtown is as important as the Security Directors. The Downtown Police Special Assessment District shows casino properties at 23.6%, business/other properties 60%, and residential properties 15%. It would be concerning to have RAD removed from the composition. Deputy City Attorney Bony clarified that what he was hearing with the consensus of the group was that we reinsert the language for the Regional Alliance for Downtown (RAD) by keeping a member and we would reduce the liaisons from six to five. Language would be re-phrased to include 'persons who own a business or operate a business, own property or reside in the district'. Language would be added that the committee would be comprised of 11 members. Deputy City Attorney Bony recommended bringing this back to the next meeting to get more thought into the process and have it as an action item next month.

VII. NEW BUSINESS

1. (For Possible Action): Acceptance of nominations and election for position of Vice Chairman of the Downtown Police Special Assessment District Advisory Committee.
 – Chairman Steve Foster

Chairman Foster informed the group that we need a Vice Chairman. Lieutenant Newman nominated Darrell Clifton. Mr. Gallaway seconded. Discussion ensued. Deputy City Attorney Bony reminded the group that this item falls under Article 5 (D) and we have a vacancy. We should always have a second in charge. There being no opposition, the motion passed.

2. (For Possible Action): Update, discussion, and possible recommendations to City Council regarding current vacancies on Committee and applications of those wishing to fill a position.
 – Chairman Steve Foster

Chairman Foster inquired as to the number of vacancies. There are three. Vice Chairman Clifton inquired what the rule was if one Security Director lost his job and one lost his life, would we have to wait for them to give their notice and resign to fill the positions. Deputy City Attorney Bony informed the group that in a perfect world, the person who leaves the position would submit a letter of resignation. It was explained that in the past, if no personal letter of resignation is turned in then something is submitted from the Chair of the Security Directors or the Chair of the RAD. It was inquired if we have to count these vacancies for the purpose of a quorum in these situations. Deputy City Attorney Bony explained that the composition for the quorum is always based on 11 members, which is the number of members authorized by the ordinance. At least six people have to be present for a quorum. The talk previously was to hang on to some of the vacancies due to the possible changes to the ordinance. When the ordinance goes into place, we then could immediately start filling positions based on the new ordinance. At the last meeting, we did not have a quorum and it is happening a little more frequently than in the past. Deputy City Attorney Bony talked with the Secretary to see if in addition to the emails that go out with the meeting materials, staff could make phone calls to the members on the committee the week before to remind them of the meeting and see if people will be in attendance. It was discussed that even with the current vacancies; we cannot change what the quorum is. The quorum is always based on actual membership of the committee. It was inquired if we had received any applications. The answer was no. Deputy City Attorney Bony explained that the application process from the City Clerk is simple and can be completed online. It was inquired when would be the next time that these applications could be voted on by Council since the committee normally recommends someone to Council. Deputy City Attorney Bony informed the group that the next meeting for this group was four weeks from today and after that, it could be put on the following Council meeting agenda. Mr. Gallaway recommended that we have someone from the Montage on the committee. It was inquired if pending the application, we could hear from those wishing to join today. Deputy City Attorney Bony asked Joe Bickett if he would waive any open meeting law requirements. A waiver states we cannot talk about the person or their qualifications without that person signing the waiver. Deputy City Attorney Bony informed the group that we did not have the waiver at the meeting today but that if Mr. Bickett wanted to waive this on the record, he could stand up and speak. Mr. Bickett agreed to this. He stood and informed the group that his name was Joe Bickett. He lives at the Montage. He grew up in Reno and completed two stints as the Sports Director at KTVN, a few years as a Morning Anchor at Channel 4, and spent 20 years anchoring the morning and noon show at KBBC Channel 7 in Austin, Texas. He retired in 2012. His wife took a job here as CEO for the National Council of Juvenile Family Court Judges (NCJFCJ). He joined the Downtown Maintenance Advisory Committee and started coming to these meetings. Vice Chairman Clifton informed the group that if we were discussing new applicants, James Owen, Security Guard Director for the Siena would be a great addition to the group. If we can talk him into it, he will be the nominee from the Downtown Security Directors. Mr. Owen informed the group that he had an interest and would talk with Vice Chairman Clifton about it. Deputy City Attorney Bony informed the group that each interested applicant needs to submit an application following the process with the City Clerk.

3. Discussion on absenteeism as stated in the Committee Bylaws Article V. Meetings (G) (1).

Chairman Foster informed the group that we talked about absenteeism previously but we need to make sure that all who cannot make the meeting inform the Secretary so that we know prior to the meeting if we will have a quorum. This will make it easier should a meeting need to be canceled due to lack of a quorum. Mr. Gallaway reminded the group that we are down to eight

people and we need six for a quorum. Mr. Tolles apologized for his absenteeism due to business travel. It is a priority for him to be at the meetings.

VIII. OTHER BUSINESS

1. Identification of agenda items for March 18, 2015, meeting.

(This item is for identification of agenda items and there will be no action taken until such items are listed on future agenda as an action item.)

Chairman Foster inquired if there were additional items for next month's meeting. There was none.

IX. NEXT MEETING DATE/LOCATION

Noon, March 18, 2015, at 1 E. 1st Street, (City Hall) 7th Floor, Caucus Room, Reno, NV 89501.

Chairman Foster informed the group of the next meeting.

X. PUBLIC COMMENT – This item is for general public comment.

Chairman Foster inquired if there was Public Comment. There was none.

XI. ADJOURNMENT. (For possible Action)

Chairman Foster requested a motion to adjourn. Mr. Landrus made the motion. Vice Chairman Clifton seconded. There being no opposition, the meeting was adjourned.